

**Wheatsheaf Theatre, Knighton
Fields Road East
On Monday, 18 January 2010
Starting at 1:30 pm**

The meeting will be in two parts

1:30pm – 1:50pm

Meet your Councillors and local service providers dealing with:-

- Velodrome site
- Sport in the Community
- Saffron Fete
- Housing
- Future Jobs Fund
- City Warden
- Saffron Resource Centre
- Police

1:50pm – 3:00pm

Get involved in your area and planning for the future. There will be presentations and discussions on:

- Healthy Exercise Demonstration
- Alcohol sales and Licensing
- Planning Applications
- Police Update

YOUR community. YOUR voice.

Your Ward Councillors are:

**Councillor Dale Keeling
Councillor Bill Shelton**

Making Meetings Accessible to All

WHEELCHAIR

Meetings are held in a variety of community venues. We will only hold meetings in venues where there is suitable access for wheelchairs. If you have any concerns about accessing a venue by wheelchair, please contact the Democratic Services Officer on the details provided.

BRILLE / AUDIO TAPE – CD / TRANSLATION

If you require this agenda or a particular part of it to be translated or provided on audio tape, the Democratic Services Officer can organise this for you (production times will depend on equipment facility availability). In certain cases, subject to the agreement of the local Councillors, translation facilities can be provided at the meeting.

INDUCTION LOOPS – HEARING AT MEETINGS

We provide a loop system at every meeting for people with hearing aids. If you have a hearing aid, please speak to the Democratic Services Officer at the meeting for further assistance if you think you won't be able to hear what's being discussed. There is also a facility which can help people hear better if you don't have a hearing aid but are hard of hearing, again please speak to the Democratic Services Officer about this.

INFORMATION FAIR

PLEASE SEE BELOW FOR DETAILS OF SERVICE REPRESENTATIVES YOU CAN TALK TO AT THIS MEETING

You can raise matters of concern, give opinions and find out information
which may be of use

Ward Councillors and General Information Talk to your local councillors or raise general queries	Police and Community Safety Talk to your Local Police about issues or raise general queries
Planning Proposals for Velodrome Site Find out about the plans for development of the site	The SAFTAS Find out about this event which recognises contributions people have made to the Saffron Estate
Stop Smoking Campaign Information and advice on quitting smoking	Housing and Future Jobs fund Discuss housing issues and find out about the initiative to help people get back into work
City Warden Information about environmental services issues	Saffron Resource Centre Information on the centre's services
Sport in the Community Information about sport in the community	LINK Find out how to get involved in scrutinising local health services
Highways and Transport Discuss highways issues	

The first part of the agenda covers formal items which the Councillors need to deal with to ensure that regulations on holding meetings are kept to.

1. ELECTION OF CHAIR

Councillors will elect a Chair for the meeting.

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

The first main item on the agenda is Declarations of Interest where Councillors have to say if there is anything on the agenda they have a personal interest in. For example if a meeting was due to discuss a budget application put forward by a community group and one of the Councillors was a member of that group, they would not be able to take part in the decision on that budget application.

Councillors are asked to declare any interest they may have in the business on the agenda, and/or indicate that Section 106 of the Local Government Finance Act 1992 applies to them.

4. MINUTES OF PREVIOUS MEETING

[Appendix A](#)

The minutes of the previous Freemen Community Meeting, held on 7 October 2009, are attached and Members are asked to confirm them as a correct record.

This next part of the agenda covers items where input from you on issues that affect your community is welcomed.

5. HEALTHY EXERCISE DEMONSTRATION

Benita Shepherd, Sport on the Road Officer, will give a demonstration of gentle exercises to improve health.

6. UNDER AGE DRINKING AND ALCOHOL SALES

Neil Canham, Antisocial Behaviour Unit Manager, and David Budd, Community Initiatives Co-ordinator for Leicestershire Police, will inform the meeting of action being taken to tackle underage alcohol sales in the Saffron Lane area.

7. PLANNING APPLICATIONS

Kathy Bourassa, Housing Development Officer, will give an update on significant planning applications in the ward, including proposals for the

Velodrome site and other housing developments.

8. CITY WARDEN

Barbara Whitcombe, City Warden Manager and Scott Clarke, City Warden for the Freeman Ward, will give an update on environmental services issues in the ward.

9. POLICING UPDATE

David Budd, Community Initiatives Co-ordinator for Leicestershire Police, will give an update on recent work of the police in the ward, and will explain proposals for the purchase of a plain vehicle for the Neighbourhood Action Team.

10. COMMUNITY MEETING BUDGETS

Appendix B

Councillors are reminded that they will need to declare any interest they may have in budget applications, and/or indicate that Section 106 of the Local Government Finance Act 1992 applies to them.

Jerry Connolly, Members' Support Officer, will give an update on the current position of the Community Meeting budgets and will introduce applications for funding that have been received as follows:

Application 1: Empress Roller Skating Club – uniforms

Application 2: Community Fund Basketball Sessions

Application 3: Aylestone Allotment and Leisure Garden Society – purchase of shredder chipper

Application 4: Lighthouse Learning – Let's Talk

Application 5: Dog waste bins

11. ANY OTHER BUSINESS

Help us to make improvements!

Please help us to improve Community Meetings by filling in an **Evaluation sheet** to let us know what you thought of the meeting. Thank you.

For further information contact

Heather Kent, Democratic Services Officer or Jerry Connolly, Members Support Officer, Resources Department, Leicester City Council, Town Hall, Town Hall Square, LEICESTER, LE1 9BG

Phone 0116 229 8816 / 8823

Fax 0116 229 8819

Heather.Kent@leicester.gov.uk / Jerry.Connolly@leicester.gov.uk

www.leicester.gov.uk/communitymeetings

FREEMEN COMMUNITY MEETING

Your Community, Your Voice

Record of Meeting and Actions

6:00 pm, Wednesday, 7 October 2009

Held at: Linwood Centre, Linwood Lane

Who was there:

Councillor Dale Keeling

Councillor Bill Shelton



INFORMATION SHARING SESSION

The following information stands were sited in the room. Members of the public visited the stands and were given an opportunity to meet Councillors, Council staff and the local Police and to bring enquiries and raise and issues.

Ward Councillors and General Information

A chance to raise issues with Ward Councillors

Community Safety

Information about community safety issues

City Wardens

The local City Warden was available to discuss local issues.

Substance Misuse Consultation

A representative from the Drug & Alcohol Action Team gathered residents' views on the provision of substance misuse services

Police

Local police officers were available to talk about local issues

Local Involvement Network (LINK)

Information about the body that scrutinises health services

Highways and Residents' Parking

Information about local highways issues, including the proposed parking scheme

The Big Switch Off

Information about the event to promote energy saving

Citizens Eye Magazine

Information about this local community media organisation

Housing

Information about housing issues

Customer Services

Information about the Council's Customer Services

At the conclusion of this informal session members of the public were invited to take their seats and take part in the formal session of the meeting.

12. ELECTION OF CHAIR

Councillor Keeling was appointed as Chair for the meeting.

13. APOLOGIES FOR ABSENCE

No apologies were received from Councillors. Apologies were received from Mark Hughenden.

14. DECLARATIONS OF INTEREST

Members were asked to declare any interests they may have in the business on the agenda and/or declare of Section 106 of the Local Government Finance Act 1992 applied to them.

Councillor Keeling declared a personal interest in the budget item, "Dog Waste Bins," as he had submitted the application.

15. MINUTES OF PREVIOUS MEETING

The minutes of the Freeman Community Meeting on 10 June 2009 were agreed as correct.

16. HIGHWAYS AND RESIDENTS' PARKING

Paul Commons, Team Leader, Traffic Regulation Team, explained that a consultation was taking place about the possible introduction of a residents' parking scheme in part of the Freeman Ward. This followed a previous consultation on a much larger area which was rejected. Paul explained that there had been more "yes" votes from the area now being consulted, so it was felt that the option of a smaller scheme was worth considering. He pointed out that the Council did not want to impose a scheme, and it depended entirely on whether a suitable majority of residents voted for it. Questionnaires had been hand delivered to all properties on the affected streets. Anyone who lived just outside the proposed area would not be consulted.

Discussion took place about the scheme and residents raised the following queries and were answered by Paul:

- 1) Some premises/homes didn't receive the questionnaire.
Assurance that all were hand delivered, but more can be supplied to anyone who asks.
- 2) Can we have more if lost/not received?
Yes
- 3) Concern about parking for businesses.
The scheme would be tailored to the area's needs if approved and not all spaces would be for residents – some bays would be for limited stays.

- 4) Lack of clarity on the form - some people thought they didn't have to fill it in if they had not got a car.
They don't have to, but the more we get in the better.
- 5) Why not issue permits just for Saturday match days?
This would cost the same as a full scheme, and problems have been reported with commuter parking in the week.
- 6) Why isn't more ticketing done on match days?
There is a limited amount of wardens. They are concentrated on the worst areas in the immediate vicinity of the stadium.
- 7) Why can't the football and rugby clubs be forced to provide a Park & Ride?
Also there are concerns about capacity increases.
Aylestone didn't want a park and ride. Clubs paid a fee to cover some improvements and we can't force them to do any more. If we refused planning permission on parking grounds, it would likely be overturned by the Planning Inspector.
- 8) Difficulties visiting friends in areas covered by parking schemes. It is an extra cost for people who have a lot of visitors.
We would not impose a scheme unless a good majority want it.
- 9) Rutland Avenue has been included even though we don't want it. It would reduce available spaces even further.
It has been included in the consultation as it would be affected if surrounding streets had the scheme, as more vehicles would try to park on streets without restrictions. Residents of the street can vote no.
- 10) If I didn't get the questionnaire or invitation to the meeting, how would I know about the consultation?
Details had been made available in many places, including the press, on line, on the BBC website – we've done as much as we can to draw attention to it.
- 11) Why aren't Shakespeare Street and Sheridan Street included? There will be a knock-on effect for these streets.
We had to draw a line somewhere. There is a clear barrier created by the main road. There was a high level of "no's" from the first consultation form these streets.
- 12) What if only a few reply and most say yes?
We would have to judge the situation to see if it was a sufficient response. If it wasn't we would not go ahead.

Councillor Keeling thanked Paul for the discussion.

17. DRUG AND ALCOHOL ACTION TEAM CONSULTATION

Mark Aspey from the Drug and Alcohol Action Team (DAAT) explained that substance misuse services had been in operation for many years and had helped a large amount of people. Improvements in services meant that it took much less time for someone to get help.

He explained that a consultation had been launched to find out from residents what services they thought were important and where they should be prioritised. Questionnaires were available. This consultation was taking place through to mid-November. Following this, a model would be designed, which would then be put to the public again to make sure that it was appropriate.

18. POLICE UPDATE

PCSO Jim Muddimer from the Saffron Lane Estate Beat gave an update on work of the Neighbourhood Policing Team. He introduced his colleagues, Jackie Berry from Saffron and Steve Barnes from Aylestone, both of which covered parts of the Freeman Ward.

Jim gave a presentation on the work of the team in the ward and it was noted that all crime, except for domestic violence had reduced. He said that operations had been carried out in the vicinity of the Linwood Centre and names of graffiti taggers had been obtained. A successful operation had been carried out near Stonesby Avenue seizing alcohol. Shifts had been changed to deal with upcoming Halloween, Bonfire Night and Christmas. He asked that residents let them know of specific issues.

Residents asked why the gates on the footpath to Meadow Gardens were still kept locked during the day, as they hindered residents. They felt that the gates should only be locked at night, and also felt that they didn't stop graffiti, as intended. They asked for this to be looked into as a priority.

19. CITY WARDEN

Barbara Whitcombe, City Wardens Manager, introduced the new City Warden for Freeman and Eyres Monsell, Scott Clark. Scott was an experienced warden and had transferred from Castle Ward.

Barbara distributed post cards which showed the issues they dealt with, a photograph so that residents could recognise them, and contact details. She outlined work that was being done in the area, including education work with schools. She asked anyone with contacts with the schools to encourage them to allow them to come in. Assemblies, lesson plans and games were available. Barbara said that prevention was cheaper than dealing with the problems.

Residents mentioned a problem with a build-up of leaves on Meadow Gardens, and Barbara said that she would ask the Cleansing Team to look at the issue.

Scott said that he was addressing a problem of drinkers using a bench on Saffron Lane near Jalaram News. The area had been cleaned and the bin moved closer. He had also talked to the drinkers to ask them to use the bin. More patrols had been arranged. Scott also mentioned that work had been done to stop people leaving bins

on the streets, resulting in a 65% reduction in the last two weeks. Barbara said that they were working with the Fire Brigade, as there had been several bin fires, some of which had been serious.

A resident thanked Scott for his work on Cavendish Road, as nearly all the bins had been removed.

20. CUSTOMER SERVICES

Nicola Newman, Call Centre Manager, explained the work of the Council's Customer Services. She explained that there was a variety of ways of getting in touch, including at contact centres, by phone, email letter and internet. Customer Services could offer advice and assistance with a full range of Council services, as well as having links with other agencies, such as the police, Welfare Rights and benefits services.

The Customer Services phone line was open from 8am to 8pm Monday to Saturday, making it easier for people to get in touch.

The meeting discussed how Customer Services could help with waste issues, and advice was given about entitlement to bulk collection and garden waste collection.

A resident thanked Nicola for the service, and said that she had used Customer Services on a number of occasions and had received a very good service.

21. COMMUNITY MEETING BUDGETS

Jerry Connolly, Member Support Officer, introduced applications for funding that had been received. The applications were discussed as follows:

B1 – the Saftas

The meeting agreed to support this application, as it was a strongly supported community initiative.

AGREED; that the meeting supports the application for £950 from the Ward Action Plan Fund.

B2 – Community Association Health and Safety Bid

It was noted that this application was to replace dangerous and unsuitable furniture and storage.

AGREED: that the meeting supports the application for £745.20 from the Ward Action Plan Fund.

B3 – Dog Waste Bins

AGREED: that the meeting supports the application for £646.40 from the Ward Action Plan Fund.

It was also noted that, since the June 10 2009 meeting, the Eyres Monsell Community Meeting had agreed to fund half of the application for mobility scooters. This matched the funding supported by the Freemen Community Meeting.

22. ANY OTHER BUSINESS

HOUSING ISSUES

The Chair invited John Thomson, Neighborhood Housing Manager, to explain to the meeting the schemes that had been agreed for the annual environmental budget allocation. John stated that the proposals had been devised through consultation with tenants and groups of residents in the vicinity of the specified sites. The bids had then been approved by the grants panel.

A major piece of work had been approved for the overgrown land at the rear of the Fairway shops, near Heathcote Road and Neston Gardens. Contributions to funding were also being made by the Police Joint Action Group (JAG) and through the Housing budget. Work was to include removing poor condition trees, landscaping, adding chicanes to reduce speed of cyclists without hindering wheelchair/scooter users or people with pushchairs, provision of a play area with colourful matting and lighting improvement.

Other approved bids included the following:

- Installing privacy panels to some properties so that residents couldn't see into each others' properties when entering or leaving their homes.
- Security lights to selected bungalows
- Security lights to Neston Gardens
- Road markings on Montrose Road
- Flood lamps on Grace Road
- A pilot of noticeboards in communal areas of flats. If these were successful, they would be rolled out to all communal flat areas.

John also mentioned that the Council was to start building new homes for the first time in many years. Two sites in the ward had been identified. One site on Heather Road would have nine homes, as would the other site of the old depot on the Fairway. Plans for these sites would be made available on the Council's website and would have to go through the normal planning process.

SPEEDING TRAFFIC

A resident raised concerns about speeding vehicles, particularly on Knighton Lane, near the Post Office. The police agreed to pass this issue on for investigation.

DATE OF NEXT MEETING

It was reported that the next meeting would be held on Monday 18 January 2010, at 1.30pm, at the Wheatsheaf Theatre, Knighton Fields Road East.

Residents asked for an item on the next agenda regarding youth services, and this was agreed. Information about the Integrated Services Hubs and issues regarding use of the Kingfisher Youth Centre would be included.

23. CLOSE OF MEETING

The meeting closed at 7.49pm.

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Application 1

Ward Community Cohesion Fund Proposal Form

Please read the Guide to the Ward Community Cohesion Fund before you fill in this form

Then complete Section 1: Budget Proposal.

*If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to the Ward Community Cohesion Fund**.*

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

Section 1: Budget Proposal

1. Name of Ward

Freemen

2. Title of proposal

Uniforms for skating group

3. Name of group or person making the proposal

Empress Roller Skating Club

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

This application is for ten uniforms for the competition team which is drawn from members in the Freemen area (there are around 25 members in total). The team appears in competitions across the UK and plans to take part in European events in 2010. Skaters train and perform to a high standard, helping fitness, diet and mental alertness. The age range of those involved is 7-18, males and females.

5. Which Ward Community Cohesion Fund criterion or criteria does your proposal support? Please give details of how it does this for each criterion (Add further rows or continue or a separate sheet if needed).

Criterion no.	Details of how your proposal supports the criterion
2a	Providing appropriate sporting activities for young people
3a	Improves the self-esteem of individuals and communities
3e	Encourages inter-cultural activities that value shared distinct cultures

6. Have you provided any supporting information? Y Tick if yes

7. What is the total cost to the Community Meeting?

8. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
Tunics/leotards x 10	40	E
Total	400	E

9. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

10. Who proposed the project? Please provide contact details.

Name of contact person	Janet Sturgess
Your position in organisation or group	Coach/secretary
Name of organisation or group	Empress Roller Skating Club
Address	
Leicester LE 8 8UN	
Phone number 0116	Email

Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

11. Who will deliver the project? Please provide contact details.

Name of contact person	As above
Your position in organisation or group	
Name of organisation or group	
Address	
Phone number	Email

12. Declaration

I have read the *Guide to the Ward Community Cohesion Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Janet Sturgess
Signature	
Date	29 th December 2009

Please send the signed form back to:

Karen Shelton, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, Leicester, LE1 9BG.
 Fax No: 0116 229 8827

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Application 2

Ward Community Fund Proposal Form

Please read the Guide to the Ward Community Fund before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to the Ward Community Fund**.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

Section 1: Budget Proposal

1. Name of Ward

2. Title of proposal

3. Name of group or person making the proposal

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

We are looking to set up Community basketball fitness & fun sessions in the, Freeman Ward. Our aims are to engage the local young people & community in participating in these sessions. We are looking to local schools & community groups in setting weekly sessions at Southfield Drive Sports Centre & Samworth Academy. The young people will learn new skills meet new people and make new friends and learn about healthy lifestyle through the play of basketball. This will also benefit the young people from the area by building their self esteem and confidence and at the same time get the young people off the streets and into a positive activity. Our qualified coaches will teach the young people the fundamental elements of the game shooting, dribbling, ball handling & general team play. We also look to put on mini games so the young people can work on skills they are learning throughout the sessions. All our coaches will be CRB checked & qualified, We will also be looking to work with volunteers and young leaders from the area. Monies will be spent on balls, bibs and equipments etc. Local residents will also benefit

from the sessions which will start in December 2009/ January 2010. We will monitor these sessions very carefully and we will also ask the young people to complete monitoring forms, evaluation papers and questionnaires, this will enable us to judge the success of the sessions.

5. Have you provided supporting information?

Tick if yes

6. What is the total cost to the Community Meeting?

£1345.00

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
Balls x 50 @ £8.50		425.00
Bibs, cones equipment		120.00
Fitness sessions & Tutor		300.00
T- Shirts x 50 @ £7.00		350.00
Posters, Leaflets		150.00
Total		1345.00

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

NO

9. Who proposed the project? Please provide contact details.

Name of contact person	Karl Brown
Your position in organisation or group	Director of Coaching
Name of organisation or group	Warriors Basketball Club
Address Citibase @ Leicester Suite 6, Imperial House	

St Nicholas Circle Leicester LE1 4LF	
Phone number	E-mail

Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

10. Who will deliver the project? Please provide contact details.

Name of contact person	Karl Brown
Your position in organisation or group	Director of Coaching
Name of organisation or group	Warriors Basketball Club
Address Citibase @ Leicester Suite 6, Imperial House St Nicholas Circle Leicester LE1 4LF	
Phone number	E-mail

11. Declaration

I have read the *Guide to the Ward Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Karl Brown
Signature	
Date	5 th October 2009

Please send this completed form back to:

Karen Shelton, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, LEICESTER, LE1 9BG.

Fax No: 0116 229 8827

Application 3

Community Fund Proposal Form

Please read the Guide to the Community Fund before you fill in this form

Then complete Section 1: Budget Proposal.

Logged.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to the Community Fund**.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

Section 1: Budget Proposal

1. Name of Ward

FREEMEN

2. Title of proposal

Purchase of a Shredder Chipper

LEICESTER CITY COUNCIL

29 OCT 2009

3. Name of group or person making the proposal

Aylestone Allotment & Leisure Gardeners Society

RECEIVED
MEMBERS' SUPPORT

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

Currently the majority of the garden waste produced on the 106 allotments is burnt.
The consequence of this is to increase the carbon footprint of the Society and because we are surrounded by residential areas can cause annoyance to our neighbours.
If we had a shredder chipper then we would be in a position to produce mulch and compost that could be recycled back on to the land whilst reducing the need for burning waste thus reducing our carbon emissions and avoiding unnecessary annoyance to our neighbours.

5. Have you provided supporting information?



Tick if yes

6. What is the total cost to the Community Meeting?

£1500

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
9hp Garden Master	2110.25	Actual
60mm Screen	69.00	Actual
Face Visor & Gauntlets	19.57	Actual
Pneumatic Tyres	48.93	Actual
Total	2246.75	

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

The Society will be able to part fund this project by paying the balance of £746.75. Other than that we have not tried to source alternative funding.

9. Who proposed the project? Please provide contact details.

Your position in organisation or group	Chairman
Name of organisation or group	Aylestone Allotment & Leisure Gardeners Society
Address	
	Email none

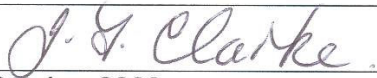
Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

10. Who will deliver the project? Please provide contact details.

Name of contact person	As above
Your position in organisation or group	
Name of organisation or group	
Address	
Phone number	Email

11. Declaration

I have read the *Guide to the Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Mr. Jim Clarke
Signature	
	28 th October 2009

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Application 4

Ward Action Plan Budget Proposal Form

Please read the Guide to the Community Plan Budget before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to Community Plan Budget**.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

Section 1: Budget Proposal

1. Name of Ward
2. Title of proposal
3. Name of group or person making the proposal

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear and detailed, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

Lighthouse Learning will deliver extra curricular after- school sessions at Knighton Fields Primary School and Marriott Primary School for the parents/carers of and the children in: Foundation Stage (2 hours per week for four weeks), Year 1 (2 hours per week for four weeks) and Year 2 (2 hours per week for four weeks).

The sessions are aimed at improving oracy, using a creative focus and involve parents and their children learning together. Each session has an introductory activity with the parents, the parents then carry out the activity with their children, there is an evaluation and then the parents are given an activity for doing at home with their children.

Why is this needed: Recent OFSTED reports in 2008, confirm that achievement for children and young people in Leicester is significantly below the national average.

Typically only 33% of children achieve the magical 5 or more grades A* to C at GCSE level including English and Maths against a Leicestershire average of 44%

and a national one of 54%. Their chances of leaving school with no GCSE passes are one and a half times higher than the national average as are their chances of living in a household with no adults in employment.

The causes are linked to social deprivation, high numbers of students with English as a second language, turbulence and movement between school and home, elevated levels of absenteeism and historically low standards of education on entering secondary schools.

Children and young people in areas of social deprivation experience emotional and social difficulties which have a negative impact on mental health, which then impinges upon their ability to learn, their social skills, behaviour, relationships and emotional intelligence. They do not always get the encouragement or support they often need at an early age. This is not always through the fault of their parents/carers. Often family members themselves are not able to support their children's learning. The importance of oral language skills is now firmly positioned in the National Curriculum Strategy for the Foundation Stage curriculum.

For some children the environmental opportunity to develop language is less rich than for others. This project will provide the parent/carers with improved parenting skills and an improved relationship with their children as they will be more effectively engaged with their children's learning, have raised aspirations for their children and develop better communication with their children and with the school.

The benefits: The children will improve their reading levels, comprehension, communication/oracy skills and social skills, leading to improved future attendance at school, which leads to improved achievement and attainment. They will have a positive learning experience which will raise levels of confidence, motivation and enjoyment of learning. The parents/carers have improved parenting skills as they will be more effectively engaged with their children's learning, have raised aspirations for their children and develop better communication with their children and with the school.

5. Which priority or priorities in the Ward Action Plan does your proposal support? (Add further rows or continue on a separate sheet if needed).

Priority number and priority description (taken from the Ward Action Plan)	
	Supporting community cohesion and developing service provision for children and young people

6. Have you provided any supporting information? Tick if yes

7. What is the total cost to the Community Meeting?

8. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost	Estimate or
------	------	-------------

	£	actual cost?
2 x facilitators for two hours per week for 12 weeks	940	Actual
Facilitator travel costs to two schools	100	Estimate
Resources for up to 60 children and parents	720	Actual
Volunteer expenses for 1 volunteer at each school	240	Estimate
Management and administrative overheads	250	Actual
Total	2,250	

9. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

10.

No, although we are delivering this project in another ward in the city

10. Who proposed the project? Please provide contact details.

Name of contact person	Karen Troughton
Your position in organisation or group	Business Manager
Name of organisation or group	Lighthouse Learning
Address: The Stable Block Braunstone Park Hinckley Road Leicester LE3 1HX	
Phone number 0116 2492080	Email:

Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

11. Who will deliver the project? Please provide contact details.

Name of contact person	Bina Mistry
Your position in organisation or group	Project Leader
Name of organisation or group	Lighthouse Learning
Address: The Stable Block Braunstone Park Hinckley Road Leicester LE3 1HX	
Phone number 0116 2492080	Email

12. Declaration

I have read the *Guide to the Ward Action Plan Budget* and I accept the arrangements described in that guide. I confirm that the information I have

given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Karen Troughton
Signature	
Date	16 th January 2009

Please send this completed form back to:
Member Support Team, 2nd Floor, Town Hall, Leicester City Council,
LEICESTER, LE1 9BG.

Fax No: 0116 229 8827

Application 5

Ward Community Fund Proposal Form

Please read the **Guide to the Ward Community Fund** before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to the Ward Community Fund**.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

Section 1: Budget Proposal

1. Name of Ward

FREEMEN

2. Title of proposal

DOG WASTE BINS

3. Name of group or person making the proposal

Cleansing Service

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

Installation of up to 12 waste bins to augment existing services to meet local requirements.

Existing mainstream programmes are already fully allocated and there is a community request for this facility, subject to community consultation

5. Have you provided supporting information?

Tick if yes

6. What is the total cost to the Community Meeting?

Up to

£6,750

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
cost of supply, installation and emptying of one bin	450	actual
Total cost of 15 bins	6,750	actual

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

Existing mainstream programmes are already fully allocated

9. Who proposed the project? Please provide contact details.

Name of contact person	As below
Your position in organisation or group	
Name of organisation or group	
Address Town Hall Leicester	
Phone number	Email

Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

10. Who will deliver the project? Please provide contact details.

Name of contact person	Phillip Palmer
Your position in organisation or group	Area Services Manager

	Cleansing Services
Name of organisation or group	Leicester City Council
Address	
Phone number	Email

11. Declaration

I have read the *Guide to the Ward Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	
Signature	
Date	6 th January 2010

Please send this completed form back to:

Karen Shelton, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, LEICESTER, LE1 9BG.

Fax No: 0116 229 8827

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